sage 100 Contractor Change Order Entry

From approved prime changes, you can create receivable invoices, purchase orders and enter routing information when you select the **Create A/R Invoice**, **Create Purchase Order** or the **Routing Information** command on the **Options** menu. This information can also be entered by selecting the Invoice**, PO** and **Routing Information** Buttons at the bottom of the Window. Sage 100 Contractor will open the appropriate window and inserts the relevant information. To complete the invoice or purchase order, you enter the parts, any additional information or the routing information.

In the **Budget and Sub Change Details** tab, you can enter cost changes that affect your budgeted costs such as subcontract changes, or work for which you do not want to charge the client

Prime Change Details Tab

Budget and Sub Change Details Tab