Inquiry Designer

Customize how you want your Sage 300 Construction and Real Estate (formerly Sage Timberline Office) data to appear. With Sage 300 Inquiry Designer, you're able to modify prepackaged inquiries or create new ones.

Sage 300 accounting applications come with more than 100 standard inquiries, each of which provides instant access to business and accounting information.

Inquiry Designer enables you to customize the presentation of the information contained in each of these inquiries so that you can access the data most relevant to you or create your own from scratch. When designing inquiries you can include data from any Sage 300 application and apply any formula, condition, or note you choose.

Following is a detailed list of the features Inquiry Designer offers that will give everyone in your company the power to get information they rely on more quickly and efficiently:

Customized access

- Create customized inquiries for anyone who relies on Sage 300 data.

- Drill down on summary information to view supporting detail (for example, drill down on an invoice to see associated distributions and payments).

- Create your own formulas or choose from a list of standard ones.

- Place conditions on inquiries to display only the information you want to see.

- Add additional columns of information while viewing inquiries for easy access to all the information you need to see.

- View inquiry information through form and table formats.

- Add fields while in form view in order to include even more data.

- Access the entire Sage 300 database (security permitting).

Additional features

- Modify controls to allow or disallow inquiry view changes by employees.
- Access inquiries from a drop-down list on the toolbar.
- Click toolbar icons to access the last inquiry opened.
- Link electronic files, such as word processing documents, spreadsheets, and visual images, to inquiries.
- Customize toolbar for each user for push button access to commonly used inquiries and tasks.

Benefits

- Get complete control of inquiries specific to your business needs.

- Create inquiries from over 100 templates or from scratch.

- Drill-down capabilities give quick and easy access to all inquiries.

Sage 300 Construction and Real Estate

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- Move the floating toolbar anywhere on the screen.
- Automatically display the name of graphical icon when cursor moves over it along with a description of what it does.
- Use the right mouse button to access Help capabilities.
- Print Sage 300 formulas for easy archiving and analysis.

For more information, contact your Sage business partner or customer account manager at 800-858-7095.

About The Sage Group, plc
We provide small and medium-sized organizations with a range of easy-to-use, secure, and efficient business management software and services from accounting and payroll to enterprise resource planning, customer relationship management, and payments. Our customers receive continuous advice and support through our global network of local experts to help them solve their business problems, giving them the confidence to achieve their business ambitions. Formed in 1981, Sage was floated on the London Stock Exchange in 1989 and entered the FTSE 100 in 1999. Sage has millions of customers and more than 12,700 employees in 24 countries covering the UK & Ireland, mainland Europe, North America, South Africa, Australia, Asia, and Brazil.

For more information about Sage in North America, please visit the company website at Sage.com. Follow Sage North America on Facebook, Facebook.com/Sage, and Twitter, Twitter.com/SageNAmerica.

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